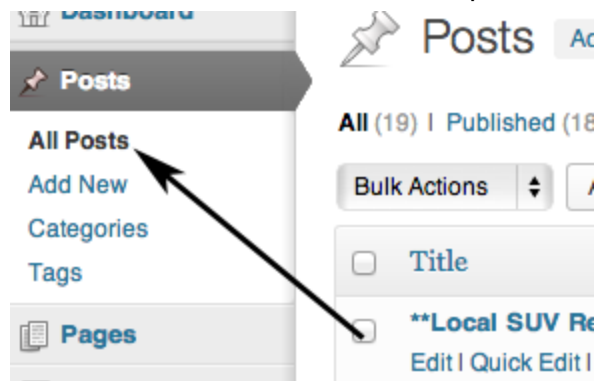
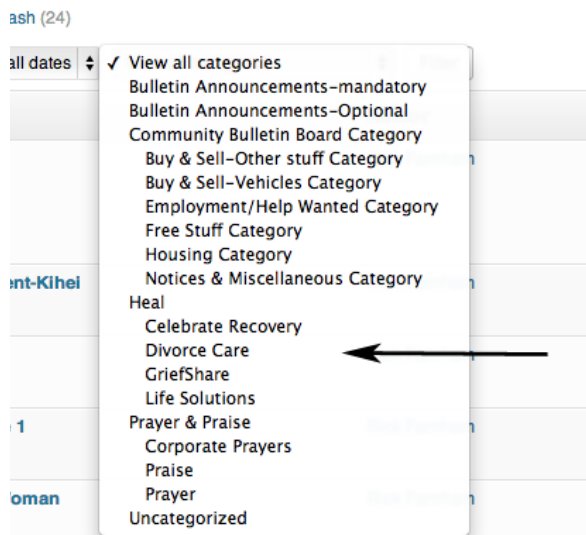
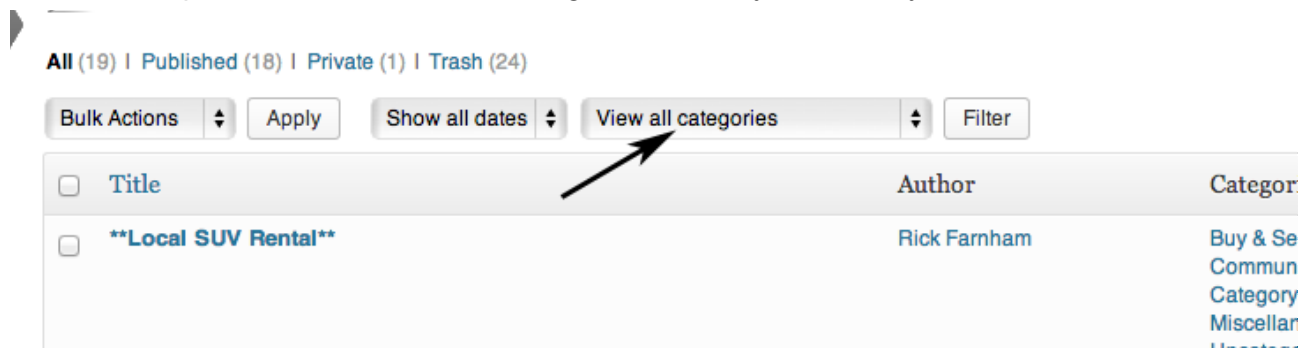


How to edit Your blog-Healing Ministries

1. Login to site
2. Click on "Edit Page"
3. On left column, choose Post/all posts



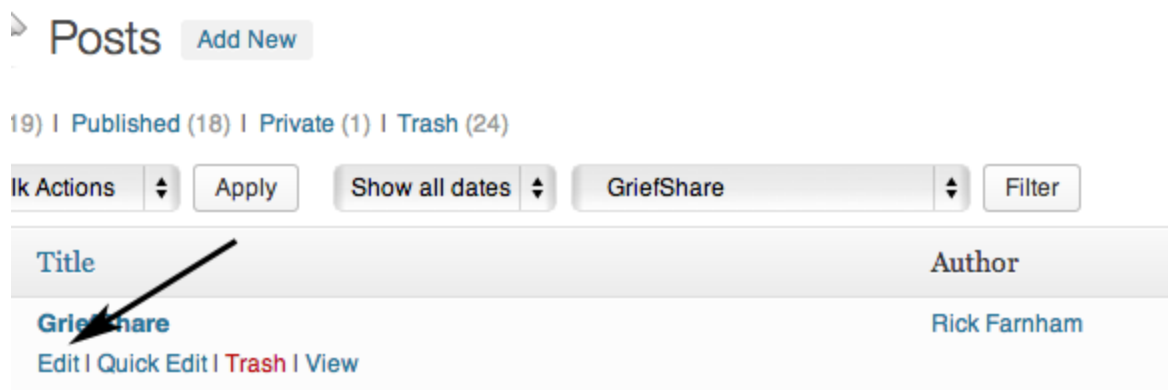
4. under the pulldown menu "view all categories" select your ministry, then click on "filter"



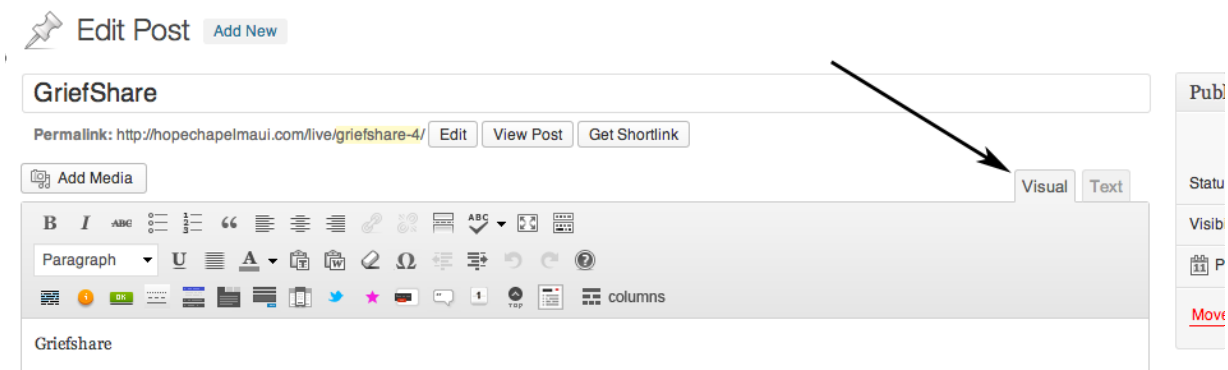
How to edit Your blog-Healing Ministries



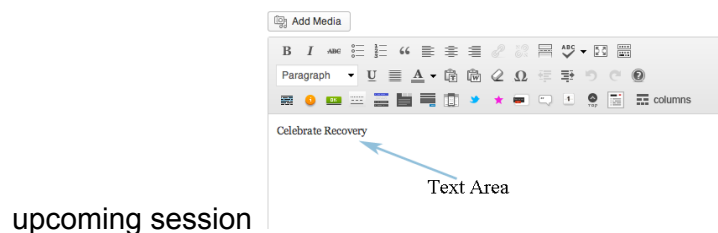
5. Your blog will appear below; choose edit



6. On the edit page, make sure you are on the "visual" tab, not the "text" tab.



7. Replace the text (First time will just be the name of your ministry) with a brief blog about your



upcoming session

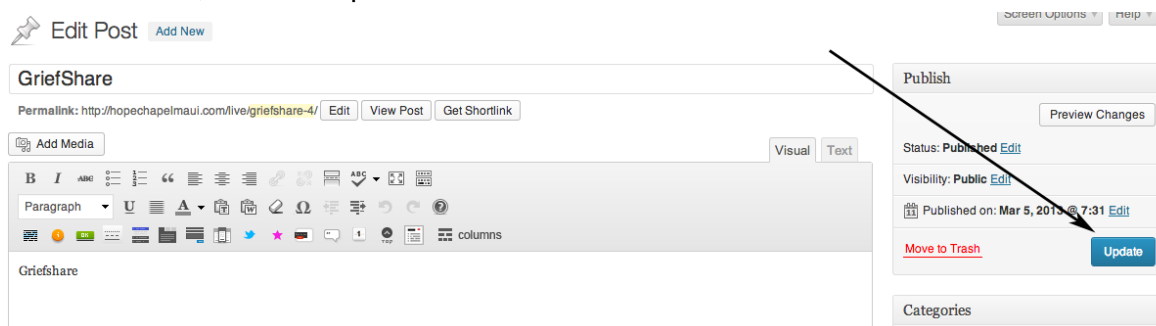
How to edit Your blog-Healing Ministries

Future blogs can be more specific to the people who attend, but should always be welcoming to newcomers. There is no need to give time, date, location details, as the blog appears on your page which already includes these items. It should be encouraging, and inclusive, and can also be informative, such as the details of what the upcoming class will be on, reminders, etc.

An generic example is below:

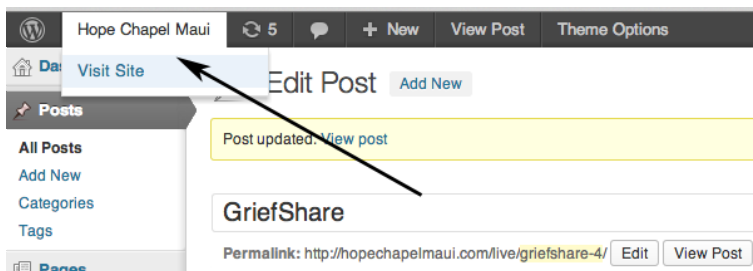
“What a great session we had last time. I can hardly wait for our next session this fall! Dates haven’t yet been set; we’ll update when we know. Remember to keep applying the tools we’ve learned! I’m looking forward to seeing many of you again, and also to meet some new people, as we explore ways to grow in our faith! We’ll start with session 1, “How to Accept our Grief”.

8. When done, choose “Update”



When done, go to your ministry’s page, and check your new blog at the bottom of the page.

9. Under “Hope Chapel”, choose “visit site”



10. Now, navigate to your ministry, under the “Heal” menu category. Your blog is at the bottom of the page!

This blog has been made available to let your personality shine through, communicate with your group, and give newcomers a sense of you even before they come!

Thank you for using this tool as part of your ministry.